

ComputerXplorers Child Protection Code of Conduct and Good Practice

Supervision of children:

- I. All children should be adequately supervised and engaged in suitable activities at all times
- II. Children must not be left unsupervised at any venue
- III. Staff should know at all times where children are and what they are doing
- IV. Staff should not allow dangerous behaviour by children.

Staff should:

- I. Not have unnecessary physical contact with children and young people
- II. Not meet with children outside organised activities.
- III. Remember that on rare occasions children or young people may also pose a risk to other children, in which case child protection procedures should be followed
- IV. Never engage in sexually provocative or rough physical games, including horse-play
- V. Never allow children to use inappropriate language unchallenged
- VI. Never make sexually suggestive comments in front of, about, or to, a child, even in fun
- VII. Never let allegations made by a child go without being addressed and recorded
- VIII. Never deter children from making allegations through fear of not being believed
- IX. Never do things of a personal nature for children that they can do themselves
- X. Never jump to conclusions about others without checking facts
- XI. Ensure that parents, carers, or others with parental responsibility can identify staff working for the organisation
- XII. Never rely on their own good name or that of ComputerXplorers to protect them.

Our procedures will be annually reviewed and updated.